



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

**Authorized Federal Supply Schedule
 AST- HITS™ Training Products Catalog
 SIN C U012 Training**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: www.gsaadvantage.gov.

**Schedule Title: Corporate Contract
 Federal Supply Class: 00CORP
 Supplement 09a Training Products
 September 2008**

Corporate Contract Number GS-00F-0014N

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at www.fss.gsa.gov.

Contract Period:	21 August 2008 – 13 November 2008
Contractor's Name:	Advanced Systems Technology, Inc.™
Address:	P.O. Box 2305 Lawton, OK 73502-2305
Telephone Numbers:	1-580-248-0321 AST Corporate 1-888-903-5387 AST- HITS™ Training Products
FAX Number:	1-888-735-5395 AST- HITS™ Training Products
E-mail:	contract@astcorp.com Corporate and contract information gsahits@astcorp.com AST- HITS™ Training Products
Web Site:	http://www.astcorp.com
Business Size:	Other Small Business



CUSTOMER INFORMATION:



AST-HITS™ Training Products

AST- HITS™ training is based on standards set by nationally recognized organizations and on best industry practices. Our courses are SCORM conformant and 508c compliant. They include multimedia presentations and interactive learning activities to enhance information retention. The AST- HITS™ training materials include practical exercises, quizzes, modular tests, and final exams. Practical exercises help enlighten students on what is expected of them in the workplace. The quizzes, tests, and course examinations used in AST- HITS™ training materials provide immediate feedback. Additionally, if a student selects an incorrect response, the program returns to the correct content and allows the student to review that information. Quizzes, tests, and examinations become the foundation for performance records. The student and the supervisor can use these records to track the training progress.

AST's -HITS™ provide standardized, interactive multimedia instruction (IMI) for the public safety sector. This training is available as Computer Based Training (CBT) in the form of CD-ROMs and as Web Based Training (WBT) Online. The training is cost-effective and convenient. CD-ROMs provide everything a student needs to complete the training requirement. They can be used at any location with a PC that meets the minimum system requirements; and they do not require access to an Intranet or the Internet.

Both the CBT and WBT options provide self-paced instruction on topics that are relevant to specific occupations and organizations. The training enhances performance by providing a standardized presentation of job-related skills and tasks. All students need for CBT is access to a PC and for WBT they need access to the Internet. For minimum system requirements and additional related information go to <http://www.hits.astcorp.com/faqs.html>.



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Quick-Look Ordering Information

All products can be ordered through standard Government purchasing procedures.

Pricing:

The prices published in this catalog are for US Government authorized customers only and include normal shipping and handling. Expedited overnight or 2 day delivery is available, however either selection will incur additional cost. Please call 1-888-903-5387 to select from available order options and allow us to figure the cost of your selected method of delivery.

Method of Payment:

Payment can be made by purchase order, money order, cashiers check, **Visa, MasterCard, American Express, and Discover.** Please call for more information.

Government credit card payments are accepted (no discount).

AST- HITS™ Ordering Information:

AST offers several options for GSA orders of public safety training products. The options include:

Telephone: 1-888-903-5387

Mail: Advanced Systems Technology, Inc.
ATTN: HITS™ Customer Service
P. O. Box 2305
Lawton, OK 73502-2305

Fax: 1-888-735-5395

E-mail: gsahits@astcorp.com

On-line: www.astcorp.com/gov_gsa.php

Corporate Information: www.astcorp.com

Advanced Systems Technology, Inc.™ (AST)
4111 W. Gore Blvd.
Lawton, OK 73505-6336
Telephone: 580-248-0321
E-mail: contract@astcorp.com

GSA Product Information

POC: Cory Allred-Wagner, Commercial Accountant
E-mail: business-center@dcmsnet.info

Business Size: Small business under select NAICS codes.
Geographic Coverage: US and Canada.
Point of Production: Lawton, OK.
Quantity Discounts: Varies by product lines.
Prompt Payment Terms: None.
Foreign Items: None.
Time of Delivery: Within 30 days of order or other mutually agreeable dates.
Expedited Delivery: Available for all items.
Urgent Requirements: Not applicable.
FOB: All billings FOB destination.

Ordering Information

Payment address for HITS™ Public Safety Training Products:

Advanced Systems Technology, Inc.
ATTN: Finance – GSA Orders
P.O. Box 2305
Lawton, OK 73502-2305



Order Methods

To place an order by mail or fax:

1. Fill out the order form provided on page 17 or write the information requested on the form on a sheet of paper. Be sure to include complete contact information and identify yourself as a GSA customer.
2. Mail or fax the requested information to:
Advanced Systems Technology, Inc.™
ATTN: AST- HITS™ Customer Service
P.O. Box 2305
Lawton, OK 73502-2305
Fax: 1-888-735-5395

As soon as the order is received, a customer service representative will contact you to verify the information and to answer any questions you may have. Normal business hours are 8 a.m. to 5 p.m. CST.

To order by telephone:

1. Have the information requested on the Order Form found on page 17 of this catalog on hand.
2. Call AST- HITS™ Customer Service 1-888-903-5387. Be sure to identify yourself as a GSA customer. Normal business hours are 8 a.m. to 5 p.m. CST. A customer service representative will take your order and answer any questions you may have.

To order by e-mail:

1. Provide the information requested on the order form in an e-mail message.
2. Put *RE: AST-HITS order-GSA* in the subject field of the message.
3. Send the message to: gsahits@astcorp.com

To order on-line:

1. Go to www.astcorp.com/gov_gsa.php
2. Identify the product(s) desired. Click on the appropriate blue link.
3. Add the product(s) to the shopping cart.
4. Follow the on-line payment and shipping instructions.

AST accepts: *Visa, MasterCard, Discover, American Express, Government Credit Cards, and Purchase Orders.*

As soon as the order is received, a customer service representative will contact you to verify the information and to answer any questions you may have. Normal business hours are 8 a.m. to 5 p.m. CST

Additional Order Information

1. Maximum order. There is no maximum dollar value per order for all AST provided products.
2. Minimum order. The minimum order value of orders to be issued is \$10.
3. Geographic coverage (delivery area). Domestic cost included. Overseas delivery incurs cost in excess of domestic cost.
4. Point(s) of production (city, county, and state or foreign country). Lawton, Comanche County, Oklahoma.
5. Discount from list prices or statement of net price. Prices shown are NET prices; basic discounts have been deducted.
 - a. Prompt Payment: Net 30 days.
 - b. Quantity: AST reserves the right to offer discounts based upon the number and composition of personnel necessary to perform the work.
 - c. Dollar Volume: AST reserves the right to offer discounts in instances where the value of the order exceeds \$5000 or as negotiated.
 - d. Government Educational Institutions: Government Educational Institutions are offered the same discounts as all other Government customers.
 - e. Other:
 - (1) AST reserves the right to offer discounts when AST personnel use Government furnished equipment or facilities.
 - (2) AST reserves the right to offer discounts based upon local, area, or regional costs of living.
6. Quantity discounts. See paragraph 5b above.
7. Prompt payment terms. See paragraph 5a above.
- 8a. Notification that Government purchase cards are accepted at or below the micro purchase threshold.
YES NO



- 8b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.
YES NO
9. Foreign items (list items by country of origin). None.
- 10a. Time of delivery. The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as mutually agreed by the Government ordering agency and Advanced Systems Technology, Inc.
- 10b. Expedited Delivery. Additional charges will apply.
- 10c. Overnight and 2-day delivery. Additional charges will apply.
- 10d. Urgent Requirements. When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (The Contractor shall confirm telephonic replies in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
11. F.O.B. Point(s). Destination.
- 12a. Ordering address(es). Contact the GSA AST- HITS™ Customer Service office:
E-mail gsahits@astcorp.com Advanced Systems Technology
Telephone: 1-888-248-0321 AST- HITS™ Customer Service
Fax: 1-888-735-5395 P.O. Box 2305
Lawton, OK 73502-2305
- 12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage. fss.gsa.gov/schedules/bpa.cfm
13. GSA Payment address:
Advanced Systems Technology
ATTN: Finance – GSA Orders
P.O. Box 2305
Lawton, OK 73502-2305
14. Warranty provision. See considerations under USE OF FEDERAL SUPPLY SERVICE SCHEDULE CONTRACTS (paragraph 20 of Section 1) and Software Rights and Ownership (paragraph 4g of Section 2).
15. Export packing charges, if applicable. Products are not offered for export delivery beyond the geographic scope of the contract.
16. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). Government credit cards accepted up to \$10,000 per order. Contact AST for procedures about purchases in excess of this amount.
17. Terms and conditions of rental, maintenance, and repair (if applicable). N/A
18. Terms and conditions of installation (if applicable). N/A
19. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 19a. Terms and conditions for any other services (if applicable). N/A
20. List of service and distribution: N/A
21. List of participating dealers: N/A
22. Preventive maintenance (if applicable). N/A
- 23a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A
- 23b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. Please contact AST for complete information.
24. Data Universal Number System (DUNS) number:
12-259-0797
25. AST is registered in the Central Contractor Registration (CCR) database.
26. Net billing (if applicable). AST does not provide net billing.
27. Purchase of Incidental, Non-Schedule Items: For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.



INFORMATION FOR ORDERING OFFICES

1. GEOGRAPHIC SCOPE OF CONTRACT:

The geographic scope of this contract is the 48 contiguous states and the District of Columbia, Alaska, Hawaii, Commonwealth of Puerto Rico, US Virgin Islands, Guam, and the US Combined Arms Training Center at Hohenfels, Germany.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

a. Ordering Information: Contact the AST contracting office by any of the following:

Telephone:	1-888-903-5387
Fax:	1-888-735-5395
E-mail:	gsahits@astcorp.com
Ordering Address:	Advanced Systems Technology, Inc. ATTN: HITS Customer Service P.O. Box 2305 Lawton, OK 73502-2305
Payment Address:	Advanced Systems Technology, Inc. ATTN: Finance – GSA Orders P.O. Box 2305 Lawton, OK 73502-2305

b. Payment Information: Contractors are required to accept the Government purchase card for payments equal to or less than the micropurchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micropurchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice. AST also accepts *Visa, MasterCard, American Express, Discover, EFT* and *purchase orders*.

c. The following telephone number(s) can be used by ordering agencies to obtain technical or ordering assistance:

- Telephone orders: 1-888-903-5387
- Fax: AST - GSA HITS Ordering Office at 1-888-735-5395
- E-mail: gsahits@astcorp.com
- Mail and shipping questions: 1-888-903-5387
- Remittance: 1-888-248-0321 x 199

3. ORDER:

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase order, or task orders for ordering products under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period.

b. All orders are subject to the terms and conditions of the contract.

4. INCIDENTAL SUPPORT COSTS:

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

5. APPROVAL OF SUBCONTRACTS:

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

6. LIABILITY FOR INJURY OR DAMAGE:

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

7. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 12-259-0797
- Block 30: Type of Contractor: B. Other Small Business
- Block 31: Woman-Owned Small Business - No
- Block 36: Contractor's Taxpayer Identification Number (TIN): 73-1233324
- 4a. CAGE Code: 3J515
- 4b. Contractor has registered with the Central Contractor Registration Database.



8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All items are US made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Products are not offered for export delivery beyond the geographic scope of the contract.

10. USE OF FEDERAL SUPPLY SERVICE SCHEDULE CONTRACTS:

In accordance with FAR 8.404.

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

- a. **Orders placed at or below the micropurchase threshold.** Ordering offices can place orders at or below the micropurchase threshold with any Federal Supply Schedule Contractor.
- b. **Orders exceeding the micropurchase threshold but not exceeding the maximum order threshold.** Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or products offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider—
 - (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
 - (2) Trade-in considerations;
 - (3) Probable life of the item selected as compared with that of a comparable item;
 - (4) Warranty considerations;
 - (5) Maintenance availability;
 - (6) Past performance; and
 - (7) Environmental and energy efficiency considerations.
- c. **Orders exceeding the maximum order threshold.** Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall—
 - (1) Review additional Schedule Contractor's catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
 - (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
 - (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

 - (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
 - (2) Offer the lowest price available under the contract; or
 - (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).
- d. **Price reductions.** In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.
- e. **Small business.** For orders exceeding the micropurchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirements.
- f. **Documentation.** Orders should be documented, at a minimum by identifying the contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirement in excess of the micropurchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.



11. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

12.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the US Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161 or <http://www.ntis.gov/>. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

12.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the US Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the US Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

13. SECURITY REQUIREMENTS:

In the event security requirements are necessary, the ordering activities may incorporate in their delivery orders a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000 of the total dollar value of the order, whichever is less.

14. CONTRACT ADMINISTRATION FOR ORDERING OFFICES:

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for cause (See C.1.)

15. PURCHASE OF INCIDENTAL, NON-SCHEDULE ITEMS:

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

16. CONTRACTOR COMMITMENTS, WARRANTIES, AND REPRESENTATIONS:

- a. For the purpose of this contract, commitments, warranties, and representations include, in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders.
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

17. OVERSEAS ACTIVITIES:

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.



18. BLANKET PURCHASE AGREEMENTS (BPAs):

Federal Acquisition Regulation (FAR) 13.201(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of BPAs under the Federal Supply Schedule Program is authorized in accordance with FAR 13.202(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

19. CONTRACTOR TEAM ARRANGEMENTS:

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules. See the additional information regarding Contractor Team Arrangements in this Schedule Pricelist.

20. SMALL BUSINESS PARTICIPATION:

a. Special Notice to Agencies. For the purpose of this contract, commitments, warranties, and representations include, in addition to those agreed to for the entire schedule contract:

- SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.
- For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/price lists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service www.fss.gsa.gov. The catalogs/pricelists, GSA Advantage!TM and the Federal Supply Service Home Page www.fss.gsa.gov contain information on a broad array of products and services offered by small business concerns.
- This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.
- For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

b. AST Commitment to Small Business. To actively seek and partner with small businesses; to identify, qualify, mentor, and develop small, small disadvantaged, and women-owned small businesses by purchasing from these businesses whenever practical; to develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns; to undertake significant efforts to determine the potential of small, small disadvantaged, and women-owned small businesses to supply products and services to our company; to ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses; to attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner; to publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities. We signify our commitment to work in partnership with small, small disadvantaged, and women-owned businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact:

Frantzie Couch, Director of Contracting
Telephone: (580) 248-0321
E-mail: contract@astcorp.com

21. DESCRIPTION OF PRODUCTS OFFERED:

A brief description of AST- HITSTM training products is followed by the Order Forms and the complete GSA Product Price List.

22. PRICE LISTS:

Prices for items offered in this GSA AST- HITSTM Training Products Catalog begin on page 18.



AST TRAINING PRODUCTS

Entry Level Protection Officer (ELPO)

Series 505

You will learn about legal authority and liabilities, including the use of reasonable force, arrest and detention procedures, how to make an arrest and the factors associated with search and seizure. You will be given an overview of the duties and functions of a protection officer that include protecting people from injuries and situations where they may occur. You will be taught to recognize and properly handle hazardous materials and emergency procedures. The purpose, function, and limits of access controls will be explained, including the significance of adhering to established systems in place. The importance of recognizing, preventing and extinguishing different types of fires will be presented and include the procedures for directing fire department vehicles. You will learn about different types of patrols, how to prepare for and conduct patrols, and techniques for critical observation. The importance of note-taking and writing accurate reports will be studied. Aspects of first aid for responding to emergency situations, how to recognize and address levels of consciousness and how to monitor vital signs will be addressed.

Duties and Functions of a Protection Officer	Public Relations
Professionalism and Ethics	Patrol Techniques
Report Writing	Legal Authorities and Responsibilities of a Protection Officer
Fire Hazard Detection and Prevention	Procedures for Emergency Situations, Safety Issues, and Introduction to First Aid

Officer Basic Training OBT

Series 596

OBT is ideal for pre-assignment training, new hire orientation, or basic training for security officers already on the job. This 16-hour career track is comprised of 8 hours of Entry Level Protection Officer and 8 hours of additional basic skills. This track covers a diversity of topics in a user-friendly format. The courses are delivered On-line. The topics covered in the OBT Track include: Introduction to Duties and Responsibilities, Professionalism and Ethics, Report Writing, Patrol Techniques, Traffic and Crowd Control, Legal Concepts and First Aid basics. Prerequisites: Must be at least 18 or, if under 18, must be enrolled in school and have parental consent.

Entry Level Protection Officer	Legal Concepts
Physical Security V: Closed Circuit Television	Public Events I: Avoiding Disaster
Executive Protection I: Basic Consideration	Retail Loss Prevention I: Introduction to Profit Protection
DNA Evidence for the First Responder	

Officer Specialty Training OST

Series 597

Prerequisites: for all OST courses. Successful completion of the OBT or three months full time protection experience (or equivalent law enforcement/military experience). OST builds on the OBT level and offers an additional 5 to 7 hours of training customized for the specialty area. The information presented is taken from time proven, safe methods and information. This career track covers a diversity of topics in a user-friendly format. The courses are available as Web-based training.

OST Homeland Security Specialty Program

The Homeland Security Specialist track is designed to meet the training needs of professional security officers, especially for anyone seeking to increase their awareness and understanding of the threat to our homeland.

40 Hour Basic Protection Officer	Homeland Security I
Homeland Security II	Homeland Security III
Homeland Security VI	Interviews & Interrogations
First Aid	

OST Physical Security Specialty Program

The series examines basic protection practices of layered security and defense in depth and is recommended for contract and proprietary protection officers seeking understanding and awareness of the physical security concepts of planning and conducting surveys, security plans, and access control measures.

40 Hour Basic Protection Officer	Physical Security I: The Fundamentals
Homeland Security I: Emerging Threats	Physical Security IV: Intrusion Detection Systems



Interviews & Interrogations

First Aid

OST Public Events Specialty Program

Topics covered in this series illuminate the challenges officers must consider in the areas of security, terrorism, and "critical incident management."

40 Hour Basic Protection Officer
 Public Events III: Planning Factors
 First Aid

Public Events II: Operational Considerations
 Public Events IV: Advanced Concepts
 Interviews & Interrogations

OST Retail Loss Prevention Specialty Program

This course addresses the challenging protective functions that expose an officer to physical risks and legal liability in retail security.

40 Hour Basic Protection Officer
 Fire Safety Basics
 Interviews & Interrogations

Retail Loss Prevention 2: External Theft Protection
 Retail Loss Prevention 3: Internal Theft Protection
 First Aid

Executive Protection

Series 537, 539, 541

This three (3) part series of training courses defines executive protection as a system of close personal protection, educational programs, and contingency planning which is applicable to all types of individuals - not just executives. Each course is approximately one hour of training and is of definite value to anyone facing "targeted" violence.

Basic Considerations Protective Planning Targeted Violence

Fire Safety Basics

Series 570

Fire prevention is a traditional task of the private protection or security officer. The initial response to a fire can be crucial in determining the extent of damage, injury, or death. This course focus is on the components of fire, classes of fires, fire extinguishers, an overview of HAZMAT and fire hazards, as well as emergency response procedures.

Basic Fire Chemistry Extinguisher Operation Evaluating Situations
 Hazardous Materials Fire Hazards

First Aid

Series 569

This module introduces first responder actions during a medical emergency: primary and secondary survey procedures, shock symptoms and treatment, substance abuse awareness, wounds and bleeding, fractures, and heat, cold, and head injuries. **Note: The training in this lesson is NOT a substitute for certified CPR training given by the American Heart Association or American Red Cross.**

First Responders and Patient Assessments Shock and Substance Abuse Heart Attacks and CPR
 Wounds, Bleeding, and Head Injuries Fractures and Heat/Cold Injuries

HAZMAT

Series 579

Hazardous materials, are used and stored in homes, shipped daily on the nation's highways, railroads, waterways, and pipelines, and is estimated to be manufactured or stored in 4.5 million facilities in the United States. Security officers considered as first responders must be trained to respond to incidents involving hazardous materials.

Introduction to Hazardous Materials Placards, Labels, and Packaging
 Material Safety Data Sheets Personal Protective Equipment
 Control, Confine, and Contain Decontamination and Termination

Homeland Security (HLS)

Series 551- 568

The eight (8) modules of the Homeland Security series address the needs of today's protection officer in the context of terrorism, domestic preparedness and weapons of mass destruction. Building on the traditional officer's mission to "observe and report," the homeland security series prepares private sector officers to be alert for, and respond to, today's rapidly changing security environment.

Emerging Threats Weapons of Mass Destruction I



Weapons of Mass Destruction II
Bombs and Bomb Threat Management
Crisis Management

Weapons of Mass Destruction III
Domestic Terrorism
Infrastructure and Security Concepts

Legal Concepts

Series 512

The Legal Concepts course introduces the security officer to various legal aspects such as terminology, differences between civil and criminal law, and liability issues. General knowledge of arrest, detention, search and seizure, as well as use of force will be addressed but each state and jurisdiction will have specific policies concerning these issues.

Civil and Criminal Law	Arrest and Detention	Legal Terminology
Search and Seizure	Use of Force	
Liability	Interviews and Interrogations	

Physical Security

Series 514

The five (5) modules of the Physical Security series examine basic security practices. Fundamentals include layered security, integrated systems, defense in depth, and types of protective lighting. The modules also discuss the purpose of electronic access systems, their capabilities, and challenges, intrusion detection systems, and closed-circuit television (CCTV).

The Fundamentals	Protective Lighting	Closed Circuit Television
Electronic Access Systems	Intrusion Detection Systems	

Public Events Security

Series 516 - 517

The four (4) modules of the Public Events series discuss the direct impact that the actions, professionalism, and efficiency of the security staff or individual security officers on public events. A public event requires effective command and control, adequate communication systems, and assigning types of security by their capabilities and limitations.

Avoiding Disaster	Operational Considerations
Planning Factors	Advanced Concepts



Ethics Series

Series 354

Every day, law enforcement professionals must make ethical decisions. The series uses innovative technology to portray actual ethical dilemmas faced in today's society. Interactive scenarios provide immediate feedback. This allows students to learn valuable lessons before they encounter similar situations on the job. Supervisors and managers will find this series to be a useful enhancement to their current program. The series is also a cost-effective alternative to sending employees out of town for training.

Ethics: A Perspective Ethical Issues in Law Enforcement Diversity in Law Enforcement

Expectations Evaluation Software and Expectations Software Maintenance Service Warranty

Series 209

A new, updated version of Expectations Evaluation Software to manage your Daily Observation Reports (DOR). The program documents trainee's performance on a computer generated DOR form. Expectations tracks trainees over a set period of time. By generating evaluations on a computer and saving the information in a database, Expectations simplifies many tasks for the Training Coordinator and produces printed reports. All program functions in Expectations require a password for access and each user is issued an individual password.

The Expectations Software Maintenance Service Warranty is sold separately. Under the Service Warranty, standard updates to the Expectations Evaluation Software will be provided, by download on an "as released" basis during the one-year period of the Service Warranty. For additional information on the Expectations Software Maintenance Service Warranty, please call 1-888-248-0321 ext. 123.

First Responder Training Network

Series 901

For a \$199.00 annual subscription, the First Responder Training Network offers:

Internet-based training, training management, collaboration, communication, and knowledge access.

Access provided through a secure site (SSL).

A single annual subscription fee for each named user provides access to over 1,000 hours of high-quality training and Internet services.

Agency/organization can choose from a large variety of products and resources.

Trained representatives are available to assist with product selection and installation technical issues.

Access to a digital library.

Communication and collaboration with enrolled peers

iKe™ Integrated Knowledge Elements for Instructional Systems Development Teams

Series 400

iKe is a Web-based electronic performance support system (EPSS) that enables developers to collaborate from multiple sites to create SCORM-conformant and 508-compliant training courseware. iKe's standardized processes and integrated suite of tools, templates, and tutorials allow entry-level developers with no programming experience to create SCORM-conformant courseware. Integrated management tools allow managers to create projects, define milestones, establish timelines, and assign individual tasks to keep a project organized and on schedule from inception to completion.

iKe offers enhanced student instructions, document link options, a test timeout and lockout feature, improved course settings interface and storyboard utility, visual object search, and customizable test results screens. Additional enhancements include augmented diary capabilities for more comprehensive project documentation and an improved loading sequence to provide better response time on slower computers. Training developed using iKe is SCORM-conformant and ready for release to the Web or CD-ROM. Enterprise discounts are available.

Take a virtual iKe tour at <http://www.astcorp.com/ike/news.html>. For additional information about iKe, call (800) 261-6248, or e-mail info@astpcola.com.

iKe is fully customizable, for complete customization email business-center@dcmsnet.info
or call 1-888-248-0321 ext 111



GSA Order Forms

Contents:

- AST-HITS™ GSA Mail/Fax/Telephone Order Instructions
- AST-HITS™ GSA Ordering Forms

GSA Contract Information

Contractor:	Advanced Systems Technology, Inc.™
Address:	P.O. Box 2305 Lawton, OK 73502-2305
Telephone:	1-580-248-0321 (Corporate and contract information) 1-888-903-5387 (Training products information)
E-mail:	astcorp@astcorp.com Corporate and contract information gsahits@astcorp.com AST-HITS™ Training Products
Contract Number:	GS-00F-0014N SIN C U012
Contract Period:	21 August 2008 to 30 September 2012
Special Item Number (SIN):	C U012 – Classroom Training



GSA Mail, Fax, and Telephone Order Instructions

To order by fax or mail:

1. Fill out the ordering form that follows on page 46. Please identify yourself as a GSA customer.
2. Mail or fax the form to the address or number listed at the top of the page.
3. A HITS Customer Service representative will contact you to verify your order and to explain payment options.
Business hours are Monday through Friday, 8 a.m. to 5 p.m. CST.

To order by telephone:

1. If ordering by phone, you can use the order form as a convenience to assemble required information before you place the phone call to Customer Service 1-888-903-5387.
2. Please identify yourself as a GSA customer.
3. Business hours are Monday through Friday, 8 a.m. to 5 p.m. CST.

To order by e-mail:

1. Provide the information required on the mail/fax/phone order form (on the following page) in an e-mail message.
2. Put *RE: AST-HITS™ order-GSA* into the subject field of the message.
3. Send the message to: gsahits@astcorp.com Business hours are Monday through Friday, 8 a.m. to 5 p.m. CST.

Payment for the training products and courses may be made by credit card, check, or money order. A Government credit card (*American Express, Visa, MasterCard or Discover*) can be used. AST also offers a purchasing order option. Please call for more information.

AST
Attn: HITS™ Customer Service
P.O. Box 2305
Lawton, OK 73502-2305
Fax: 1-888-735-5395



GSA Mail, Fax, and Telephone Order Form

AST Attention HITS
 P. O. Box 2305 Telephone 1-888-903-5387
 Lawton, OK 73505-2305 Fax 1-888-735-5395

Full Name* _____

Company _____

Street Address* _____

City* _____

State or Province* _____ Country* _____

Daytime Telephone Number* _____ Evening Telephone Number _____

Fax Number _____ E-mail Address* _____

P.O. Number** _____

** This information is required to process your order. Please fill in completely.*

**** If you are using a P.O. please fill in this line or attach it to your fax or mail form.**

Shipping Address (if different from the above billing address):

Full Name* _____

Company _____

Street Address* _____

City* _____

State or Province* _____ Country* _____

Daytime Telephone Number* _____ Evening Telephone Number _____

Fax Number _____ E-mail Address* _____

This information is required to process enrollment. Please fill in completely.

Expedited delivery is available for an additional fee. You must call 1-888-903-5387 for current expedited shipping rates and to arrange for delivery.

No.	Product Number and Name	Quantity	Price	Total
1.				
2.				
3.				
4.				
5.				
6.				
7.				
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9.				
10.				
	Total Order			



GSA Price List

This section provides the price list for AST- HITS™ training products, annual subscriptions, and other forms of training offered for sale in the GSA Schedule.

Note: All prices include shipping/handling and the .75% GSA Industrial Funding Fee (IFF) is included.

Prices published in this catalog are for U.S. Government authorized customers only and includes shipping and handling using our normal shipping method: US Postal Service.

Expedited delivery is available for an additional fee. Please call 1-888-903-5387 for current expedited shipping rates and to arrange for delivery.

GSA Products		
ASTGSA 209-10XX	Expectations Evaluation Software http://www.hits.astcorp.com/gsa/telecomm/expectations.html	\$949.00
ASTGSA 209-12XX	Expectations Software Maintenance Service Warranty http://www.hits.astcorp.com/gsa/telecomm/expectations.html	\$139.00
ASTGSA 352-06XX	DNA First Responder Certificate http://www.hits.astcorp.com/gsa/law/dna.html	\$9.97
ASTGSA 352-07XX	DNA Evidence Collector Certificate http://www.hits.astcorp.com/gsa/law/dna.html	\$9.97
ASTGSA 352-08XX	DNA Evidence Certificate (All) http://www.hits.astcorp.com/gsa/law/dna.html	\$14.96
ASTGSA 352-20XX	DNA Series Parts 1 & 2 – WBT http://www.hits.astcorp.com/gsa/law/dna.html	\$67.00
ASTGSA 352-21XX	DNA Part 1 - First Responder- WBT http://www.hits.astcorp.com/gsa/law/dna.html	\$38.00
ASTGSA 352-22XX	DNA Part 2 – Evidence Collector – WBT http://www.hits.astcorp.com/gsa/law/dna.html	\$38.00
ASTGSA 354-04XX	AST-HITS Ethics Series I Certificate http://www.hits.astcorp.com/gsa/law/ethics.html	\$9.97
ASTGSA 354-05XX	AST-HITS Ethics Series II Certificate http://www.hits.astcorp.com/gsa/law/ethics.html	\$9.97
ASTGSA 354-06XX	AST-HITS Ethics Series III Certificate http://www.hits.astcorp.com/gsa/law/ethics.html	\$9.97
ASTGSA 354-07XX	AST-HITS Ethics Series Certificate (All) http://www.hits.astcorp.com/gsa/law/ethics.html	\$19.95
ASTGSA 354-20XX	Complete Series Officer Ethics (3 modules) - WBT http://www.hits.astcorp.com/gsa/law/ethics.html	\$192.00
ASTGSA 505-00XX	ELPO Entry Level Protection Officer WBT http://www.hits.astcorp.com/gsa/security/elpo.html	\$22.94
ASTGSA 505-06XX	ELPO Entry Level Protection Officer Certificate http://www.hits.astcorp.com/gsa/security/elpo.html	\$9.97
ASTGSA 512-00XX	Legal Concepts WBT http://www.hits.astcorp.com/gsa/security/legal.html	\$18.95
ASTGSA 512-03XX	Legal Concepts Certificate http://www.hits.astcorp.com/gsa/security/legal.html	\$9.97
ASTGSA 514-00XX	Physical Security V: Closed Circuit TV WBT http://www.hits.astcorp.com/gsa/security/physical.html	\$18.95
ASTGSA 514-03XX	Physical Security V: Closed Circuit TV Certificate http://www.hits.astcorp.com/gsa/security/physical.html	\$9.97
ASTGSA 516-00XX	Public Events I WBT http://www.hits.astcorp.com/gsa/security/public.html	\$18.95
ASTGSA 516-03XX	Public Events I Certificate http://www.hits.astcorp.com/gsa/security/public.html	\$9.97
ASTGSA 516 CERT	Complete Series Public Events Certificate http://www.hits.astcorp.com/gsa/security/public.html	\$19.00
ASTGSA 516 CWBT	Complete Series Public Events WBT http://www.hits.astcorp.com/gsa/security/public.html	\$77.00
ASTGSA 517-00XX	Public Events II WBT http://www.hits.astcorp.com/gsa/security/public.html	\$18.95
ASTGSA 517-03XX	Public Events II Certificate http://www.hits.astcorp.com/gsa/security/public.html	\$9.97
ASTGSA 537 CERT	Complete Series Executive Protection Certificate http://www.hits.astcorp.com/gsa/security/executive.html	\$19.00



ASTGSA 537 CWBT	Complete Series Executive Protection WBT http://www.hits.astcorp.com/gsa/security/executive.html	\$58.00
ASTGSA 537-00XX	Executive Protection I WBT http://www.hits.astcorp.com/gsa/security/executive.html	\$18.95
ASTGSA 537-06XX	Executive Protection I Certificate http://www.hits.astcorp.com/gsa/security/executive.html	\$9.97
ASTGSA 539-00XX	Executive Protection II WBT http://www.hits.astcorp.com/gsa/security/executive.html	\$18.95
ASTGSA 539-06XX	Executive Protection II Certificate http://www.hits.astcorp.com/gsa/security/executive.html	\$9.97
ASTGSA 541-00XX	Executive Protection III WBT http://www.hits.astcorp.com/gsa/security/executive.html	\$18.95
ASTGSA 541-06XX	Executive Protection III Certificate http://www.hits.astcorp.com/gsa/security/executive.html	\$9.97
ASTGSA 551-00XX	Home Land Security (HLS) I: Emerging Threats WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASTGSA 551-02XX	HLS I: Emerging Threats Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 551-CERT	Complete Series Homeland Security Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$19.00
ASTGSA 551-CWBT	Complete Series Homeland Security WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$154.00
ASTGSA 552-00XX	HLS II: Weapons of Mass Destruction I WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASTGSA 552-02XX	HLS II: Weapons of Mass Destruction I Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 553-00XX	HLS III: Weapons of Mass Destruction II WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASTGSA 553-02XX	HLS III: Weapons of Mass Destruction II Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 564-00XX	HLS IV: Weapons of Mass Destruction III WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASTGSA 564-02XX	HLS IV: Weapons of Mass Destruction III Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 565-00XX	HLS V: Bombs & Bomb Threat Management WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASTGSA 565-02XX	HLS V: Bombs & Bomb Threat Management Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 566-00XX	HLS VI: Domestic Terrorism WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASGSAT 566-02XX	HLS VI: Domestic Terrorism Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 567-00XX	HLS VII: Crisis Management WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASTGSA 567-02XX	HLS VII: Crisis Management Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 568-00XX	HLS VIII: Infrastructure and Security Concepts WBT http://www.hits.astcorp.com/gsa/security/homeland.html	\$18.95
ASTGSA 568-02XX	HLS VIII: Infrastructure and Security Concepts Certificate http://www.hits.astcorp.com/gsa/security/homeland.html	\$9.97
ASTGSA 569-00XX	First Aid WBT http://www.hits.astcorp.com/gsa/security/firstaid.html	\$18.95
ASTGSA 569-02XX	First Aid Certificate http://www.hits.astcorp.com/gsa/security/firstaid.html	\$9.97
ASTGSA 570-00XX	Fire Safety Basics WBT http://www.hits.astcorp.com/gsa/security/firstaid.html	\$18.95
ASTGSA 570-02XX	Fire Safety Basics Certificate http://www.hits.astcorp.com/gsa/security/firstaid.html	\$9.97
ASTGSA 579-00XX	HAZMAT WBT http://www.hits.astcorp.com/gsa/security/hazmat.html	\$18.95
ASTGSA 579-03XX	HAZMAT Certificate http://www.hits.astcorp.com/gsa/security/hazmat.html	\$9.97
ASTGSA 596-01XX	Officer Basic Training (OBT) WBT http://www.hits.astcorp.com/gsa/security/obt.html	\$159.60



Reduced Prices		
ASTGSA 597-01XX	OST Public Events Specialty Program WBT http://www.hits.astcorp.com/gsa/security/public.html	\$115.20 \$185.53
ASTGSA 597-04XX	OST Retail Loss Prevention Specialty Program WBT http://www.hits.astcorp.com/gsa/security/rlpsp.html	\$115.20 \$185.53
ASTGSA 597-07XX	OST Physical Security Specialty Program WBT http://www.hits.astcorp.com/gsa/security/pss.html	\$115.20 \$185.53
ASTGSA 597-10XX	OST Homeland Security Specialty Program WBT http://www.hits.astcorp.com/gsa/security/hlss.html	\$132.48 \$204.48

Additional Training Products and Services

Product ID	iKe Electronic Performance Support System	GSA Price
ASTGSA 400-00XX	Single User Annual iKe Subscription http://ike.astcorp.com/commercial/purchase.php	\$2395.00

Call 1-888-248-0321 x 177 or x199 to find out if you qualify for the reduced iKe Enterprise price.

Product ID	First Responder Training	GSA Price
ASTGSA 901-00XX	First Responder Annual Subscription http://www.astcorp.com/first/	\$199.00

General GSA Product Ordering Instructions

AST accepts *Visa, MasterCard, American Express, Discover, Government Credit Cards* and *Purchase Orders*.

To order by mail or fax:

1. Fill out the mail/fax/telephone order form provided in this catalog or write the information requested on the form on a sheet of paper. Be sure to include complete contact information and identify yourself as a GSA customer.
2. Mail or fax the requested information to:
Advanced Systems Technology, Inc.™
Attn.: HITS Customer Service
P.O. Box 2305
Lawton, OK 73502-2305
Fax: 1-888-735-5395

To order by telephone:

1. Have the information requested on the order form available.
2. Call *AST HITS™ Customer Service* at 1-888-903-5387. Be sure to identify yourself as a GSA customer. A customer service representative will take your order and answer any questions you may have.
3. Business hours are Monday through Friday, 8 a.m. to 5 p.m. CST.

To order by e-mail:

1. Provide the information requested on the order form in an e-mail message.
2. Send the message to: gsahits@astcorp.com

To order via the web:

1. Go to www.astcorp.com/gov_gsa.php

As soon as the order is received, a customer service representative will contact you to verify the information and to answer any questions you may have. Business hours are Monday through Friday, 8 a.m. to 5 p.m. CST.